

# Pendleton Parish Council

Clerk: Becky Moon

Email: clerk@pendletonparishcouncil.org.uk

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## Local Government Act 1972 Meeting of Pendleton Parish Council

Meeting of the Parish Council to be held in person on Wednesday 20<sup>th</sup> August 2025 at  
7:30pm at Pendleton Village Hall, Pendleton

R. Moon (Clerk & RFO)

### Minutes

1. **Introduction**

Chair to welcomed Councillors and members of the public

2. **In attendance**

Cllr Robert Whitwell, Cllr Ruth Cowperthwaite, Cllr Nicola Dobson, Cllr Brian Marsden, Cllr Wilf Monk.

Also in attendance RVBC Cllr David Birtwhistle & the Clerk.

3. **Declarations of interest.**

None received

4. **Public Participation (max 5 mins per person)**

No public were present

5. **Minutes of previous meeting.**

To resolve to confirm the accuracy of the Minutes of Pendleton Parish Council meeting held on 22<sup>nd</sup> July 2025 - to be signed off by the Chair.

**RESOLVED – Minutes were agreed and signed (05.01.01)**

6. **Any matters arising from the minutes & not covered on this Agenda  
(resolutions closed & not required to be on this Agenda).**

○ **Ribble Valley Settlement Review: Pendleton Parish**

The Clerk confirmed no changes were submitted but commented that clearer maps from the Planning Office should have been supplied.

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- **Little Green Bus donation**  
The donation had been acknowledged and a letter of thanks received.
- **Telephone box on Waddington Road**  
Notification received that BT intends to remove it.
- **AGAR & Audit**  
Completed; invoice received and included within financial report.

## 7. Planning

**Discuss and resolves action or comments for planning applications notification received from RVBC.**

- **Planning Application No: 3/2025/0527**  
Grid Ref: 373693 439710  
Proposal: Outline application for the erection of a farm worker's dwelling (self-build) with access applied for.  
Location: Land at Lower Standen Hey Farm Whalley Road Pendleton BB7 1PP  
  
Members discussed the application; there were concerns raised with the plans.
- **Planning Application No: 3/2025/0591**  
Grid Ref: 373687 439601  
Proposal: Proposed single storey rear extension with internal remodelling at ground floor  
Location: Long Acre Whalley Road Pendleton Lancashire BB7 1PP  
  
No comments or concerns were raised

## 8. Financial Reporting.

By the Responsible Financial Officer:

1. To receive bank balance as at 31 July 2025 £3,508.78
2. Authorise payment of expenditure between November 2025 – February 2025.
  - Clerk wage up to 15<sup>th</sup> August 2025 – total **£741.23**
    - Hours incl holiday hours £641.63
    - Working from home cost £ 96.00
    - Mileage £ 3.60
  - Easy Website DD per month

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August 2025 – November 2025	£33.00 inc VAT
• Ingham & Yorke – Notice board easement	£1.00
• Sabden Parish Council	
– lengthsman scheme (invoice 10)	£550.00
• Clear Councils – insurance (Invoice LCO03033)	£454.51
• AP Bookkeeping – audit (invoice 36943)	£50.00

**REOLVED – All expenditure was approved (08.02.02)**

**3. Receive update regarding VAT return**

VAT claim to be submitted once new bank account statements are available.

**4. Concurrent grant 2025**

The Clerk confirmed the claim had been submitted. Total amount awarded had not been confirmed.

**9. Whalley Road safety concerns around the bus stop area.**

**1. Discuss funding and the quotes received with regards to works.**

Members reviewed quotations for bus shelters and crossings. Discussion held on possible funding contributions from LCC and external grants. Application of interest for the Shared Prosperity Fund and Jubilee Fund had been submitted to RVBC in May. The outcome would be on 17<sup>th</sup> September 2025. No vote taken on costings as funding confirmation is still awaited.

**RESOLVED - It was agreed that further site meetings with landowners and contractors would be arranged by Cllrs Marsden and Monk. (09.01.03)**

**10. Lengthsman & village maintenance program.**

**1. Receive any updates with regard to the Lengthsman Scheme**

Invoice of £550 received for March–June.

Members noted the Forest of Bowland National Landscape had withdrawn its 20% contribution to the scheme, due to funding from LCC being withdrawn. It was agreed the scheme still provides value; the Clerk was unsure if this would affect the current year.

General satisfaction with the work carried out was expressed.

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**11. Pendleton Brook.**

- 1. To receive updates from the Pendleton Brook Working Party – Cllr Monk & Cllr Marsden. Resolve dates of clean-up of brook in September/October 2025**

Discussion held about possible diversion of watercourse to improve flow; to be raised with Rivers Trust.

**RESOLVED - Council agreed to arrange another clean-up in late September/October, working with Ribble Rivers Trust. (11.01.04)**

**12. Bus Services through Pendleton Village.**

- 1. To receive updates from the Clerk with regard to the query from residents about reinstating a bus service through the village.**

Correspondence received from LCC confirming no plans to reinstate a regular bus service through Pendleton due to access issues on the A59 and through the village. However, a review of Ribble Valley services is due in the autumn, and Pendleton maybe be considered.

Members noted the ongoing provision of the “Little Green Bus” and agreed to publicise this more widely.

**13. Partnership Meetings and RVBC update.**

- 1. To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates.**
- 2. Receive update from Cllr David Birtwhistle from RVBC.**

Members discussed the role of the County Council’s new Farming Champion and opportunities for agricultural grants

**14. Matters brought forward by Cllrs & Clerk as INFORMATION only**

No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.

Insurance policy reviewed: confirmed £10m public liability cover.

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**Meeting closed at 9.05pm**

**Next meeting to take place Wednesday 5<sup>th</sup> November 2025 7.30pm  
at Pendleton Village Hall, Pendleton.**

**Agenda items and Reports for the meeting to be submitted to the Clerk – by  
midday Wednesday 29<sup>th</sup> October 2025.**

**All our Agendas, and Minutes, together with further information about your Parish  
Council and its news can be found on our website at [www.pendletonparishcouncil.org.uk](http://www.pendletonparishcouncil.org.uk)**

DRAFT UNTIL AGREED AND SIGNED